

3.6: IPR Model Consent Form

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Context

This resource is based upon the *IPR Toolkit* created by the JISC-funded Web2Rights Project (www.web2rights.org.uk) and adapted for SCA sponsors and other organisations across the public sector. It is intended to form part of a toolkit, which can be further adapted to suit specific requirements and issued to content creators and content users across the public sector who are responsible for rights management and rights clearances.

This form should be used to acquire consent from individuals who have agreed to be photographed, filmed or recorded prior to such activity taking place. This form should be adapted to suit specific requirements.

Model Consent Form

VENUE	
DATE	
NAME OF Photographer/ CREATOR OF RECORDING	

This form is to be signed by the person who has agreed to be photographed and/or filmed and/or recorded for **[insert name of project here]**. The purpose of this form is to seek consent for the photographs and/or films and/or recordings to be taken and subsequently to be used in a number of media, including print and the web by **[insert name of organisation here]**. **[insert name of organisation here]** in turn offers a commitment to only allow said pictures and recordings to be used appropriately and sensitively.

I, the undersigned, consent to the use of my image and/or recordings of my voice being used within **[insert name of project here]**. I understand that the image and/or recordings will be used for **[insert details]** purposes only and that copyright in the image and/or recordings will be retained by **[insert name of the organisation]**.

I acknowledge that the image and/or recording may also be used in, and distributed by, media pertaining to **[insert name of project or organisation here]** other than a printed publication, such as, but not limited to, CD-ROM or the World Wide Web.

Copyright restrictions placed on **[insert name of organisation here]** prevent the content being sold or used by way of trade without the express permission of the copyright holder. Images and recordings may not be edited, amended or reused without prior permission from **[insert name of project or organisation here]**. Personal details of those taking part are never made available to third parties.

I require/do not require that my name is removed/retained in association with the shots and/or recordings.
{please delete as appropriate}

FULL NAME AND TITLE	
NAME OF ORGANISATION	
CONTACT TELEPHONE	
EMAIL ADDRESS	
SIGNED	DATED

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